

FVCC ADULT EDUCATION
777 Grandview Drive
Kalispell, MT 59901
406-756-3884

HIGH SCHOOL WITHDRAWAL LETTER REQUIREMENTS

In order for 16-, 17-, or 18-year-old students to enter an adult education program and have their HiSET accounts unblocked by PSI, they must provide a letter indicating their withdrawal from high school.

Students must provide **an original letter on official school letterhead** including the following information:

- The student's legal first and last name
- The student's date of birth
- The date the student was last enrolled in school
- A signature from the school principal, vice principal, or superintendent

****If a student has not attended school in Montana, you may contact your local county superintendent for this letter, and indicate that the student has never attended school in district.**

Note: emailed, photocopied, unsigned, scanned, or faxed documents **will not** be accepted.